Create a Web Page with Dreamweaver

Dreamweaver is an HTML editing program that allows the beginner and the advanced coder to create Web pages.

1. Launch Dreamweaver.
Several windows appear that will assist you in creating a Web page.

The HTML reference window will help you with tags and their definitions.

The Objects window allows you to insert items into the body of the document.
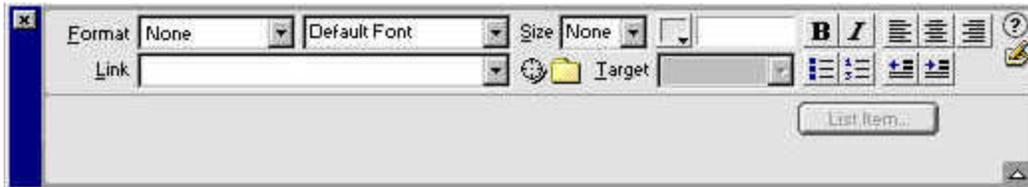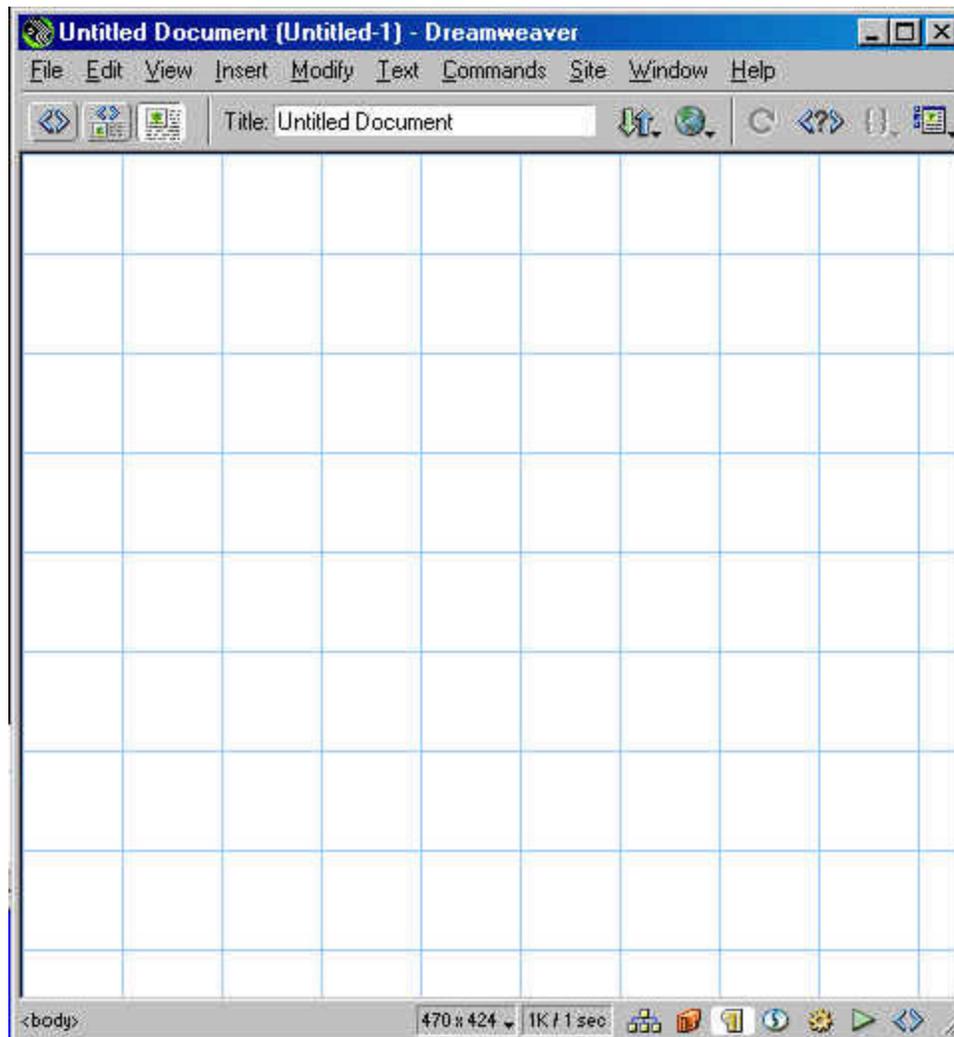
The properties window allows you to center items on the page, determine the fonts, colors, and size of text, type in links, and configure other features.

The body window is the window where you place all of your content.

2. When you begin creating your page, the first thing you want to do is give it a title. Click in the title box and type your school name. Click Enter.

3. You will also want to determine the color scheme or design of the page. There are several choices. You can choose from the colors in Dreamweaver or you can choose

patterns from the Web or software programs such as Web Explosion. To choose from Dreamweaver select page properties under Modify in the Menu.
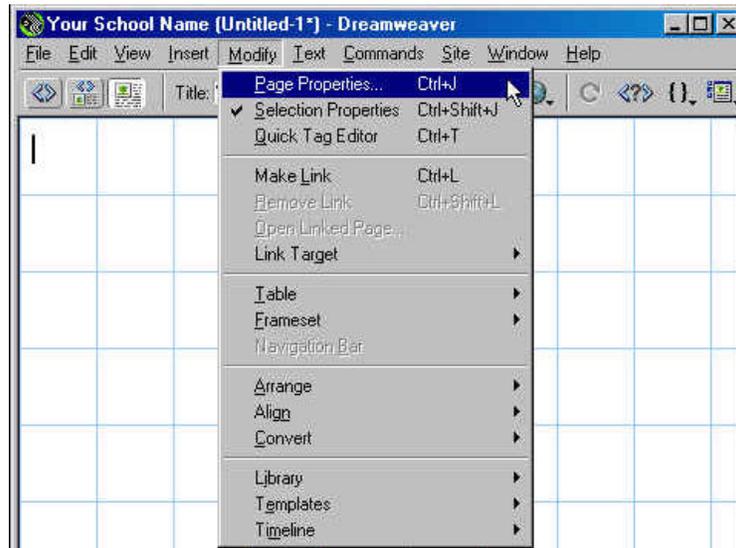

Choose the background, link, visited link, and active link colors. Click Apply.
If you want a pattern as the background, click on Browse and locate the file. Click OK.
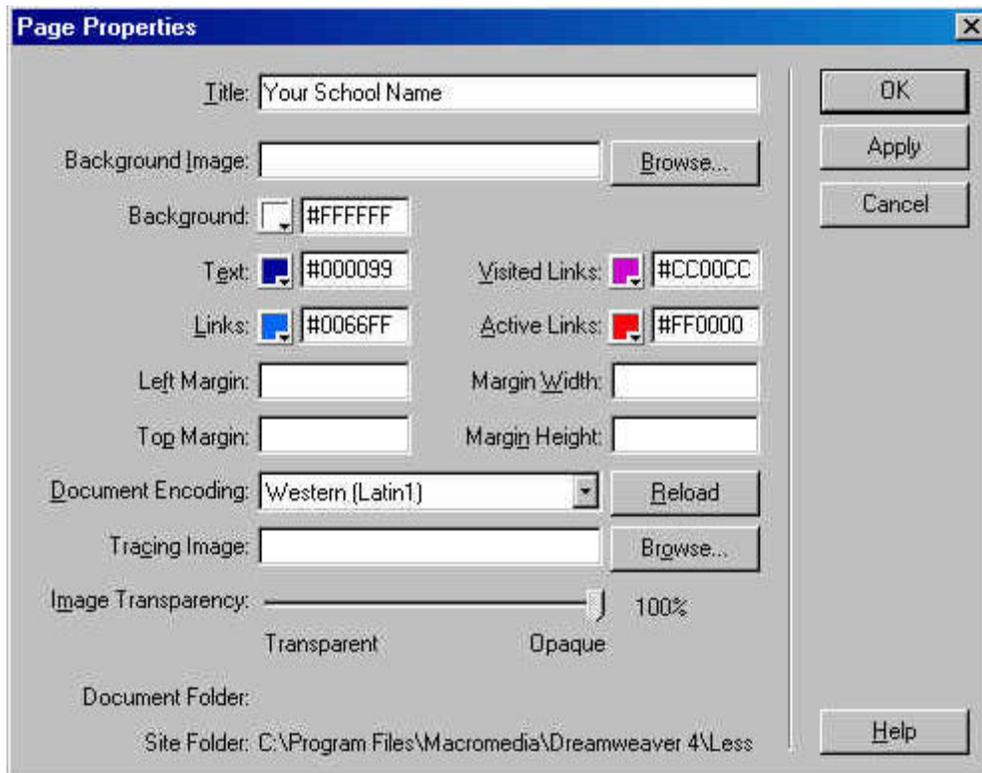
Save your page. Go to File and select Save As. Type index.html. Click Save.

Instructional Information Services
Columbus Public Schools

3. You probably have a logo or photo of your school. This should appear at the top of your page. Click on the insert an image icon from the objects window. Then, select the file blu2.gif on your 3 1/2 floppy.
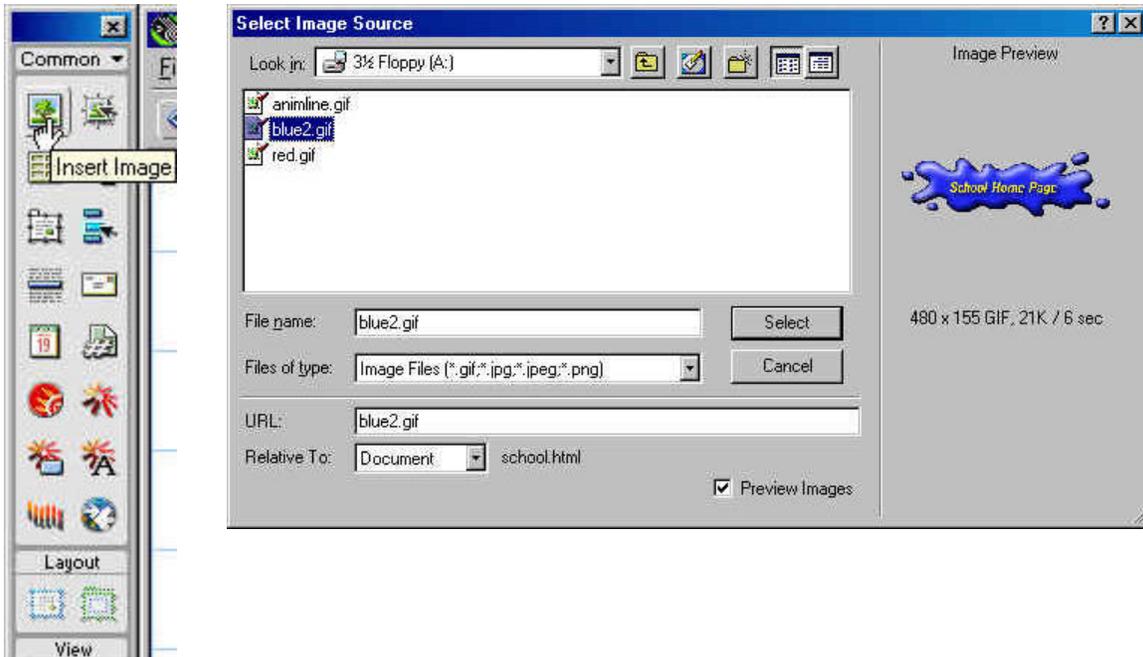
4. Center the image using the Properties window. Type the name of your school in the Alt box. If you want a border around your picture type the number 1 in the Border box. Numbers indicate the width of the border, the larger the number, and the wider the border.

5. Click and press Enter so your cursor is below the picture. Under the picture of your school, you will want to provide contact information. Choose the format of your text from the Properties window.

Provide the school name, address, and telephone numbers. To "single" space between lines, you will need to insert a line break after typing each line. From your Objects window switch from common to characters. Select line break.
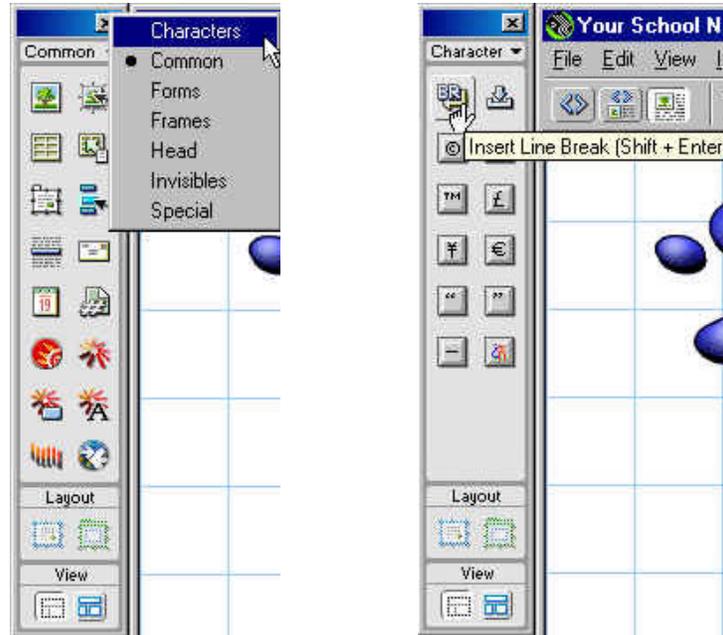
6. Switch back to Common in the Objects window. Press Enter. Insert a horizontal rule. This serves as a divider on the page.

7. Create a table of contents that will link visitors to other pages on your site. Tables, buttons, text, and links are used in creating a table of contents. Before you begin, make a list of pages for your site. For this workshop, we will use the following example.

|	About Us		Staff Directory
	Calendar		Programs
	Student Projects		Parent Information

Select insert table from the Objects window. The table window will appear. The table will have 3 rows and 4 columns. The cell spacing and cell padding will be 2 pixels. The width of the table will be 75% of the page. If you do not want a border, delete the number 1 in the border box. Click OK.
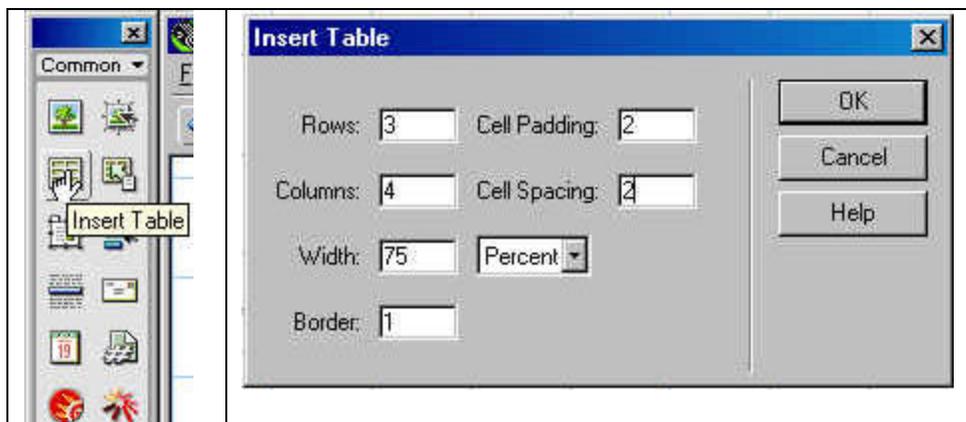

8. The table and its properties window appear on the screen. Align the table to the center. Name your table. You will also see some of the same information you typed when you were setting up the table. There are some additional features. Take a few minutes to experiment with background and border colors.
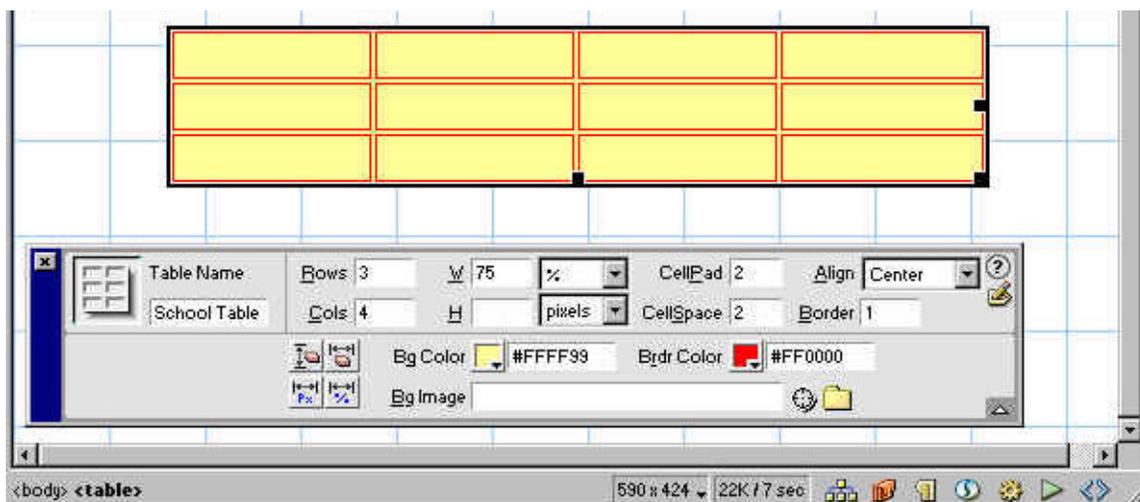
9. Click in column one of row one in the table. Insert the red.gif image from your 3 1/2 floppy. Click on column two of row one and type About Us. Click on column three of row one and insert the red.gif image from your 3 1/2 floppy. Click on column four of row one and type Staff Directory. Continue doing these steps until the table is complete.
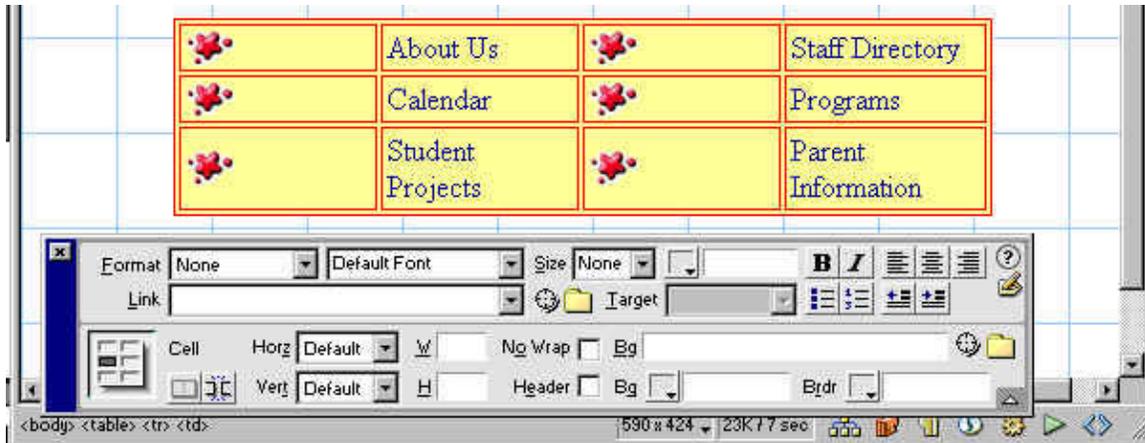
To adjust the width of the table cells, hold down on the dividers and drag until you are satisfied with the width.

Before Adjustment

After Adjustment
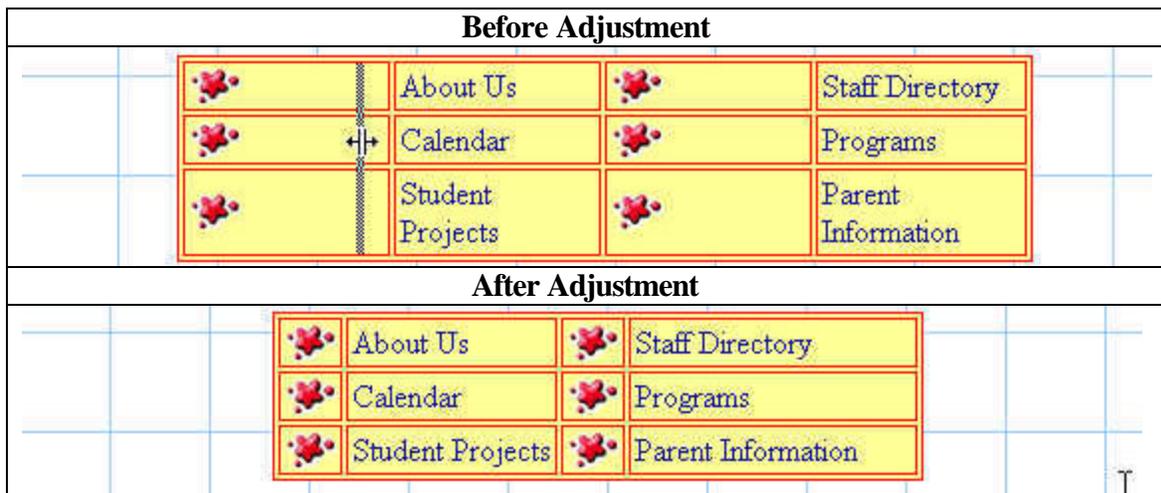
10. To link text or an image to another page or site, highlight the text or image and type the address in the link box or browse for a file. Press Enter.

Linking Text

Linking Images
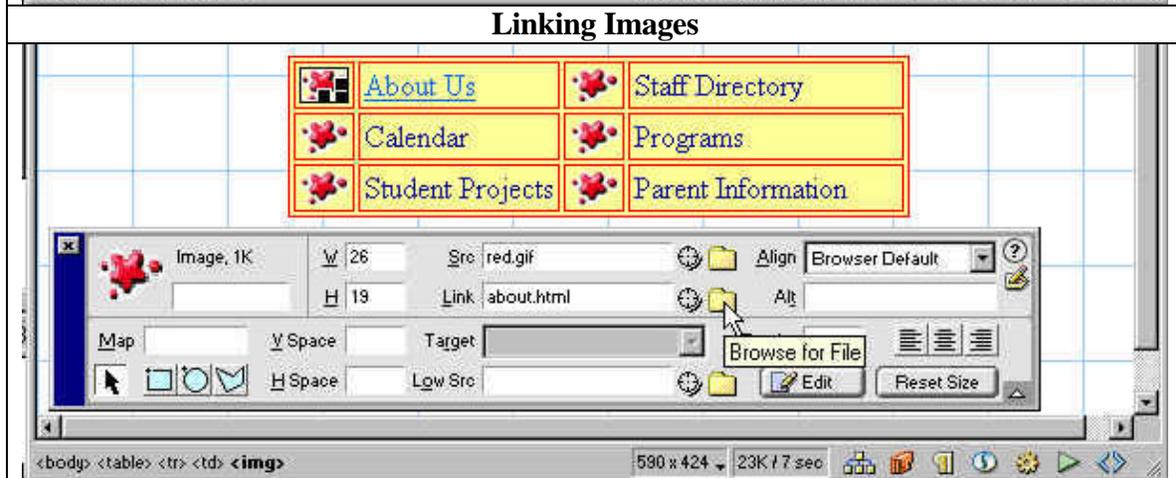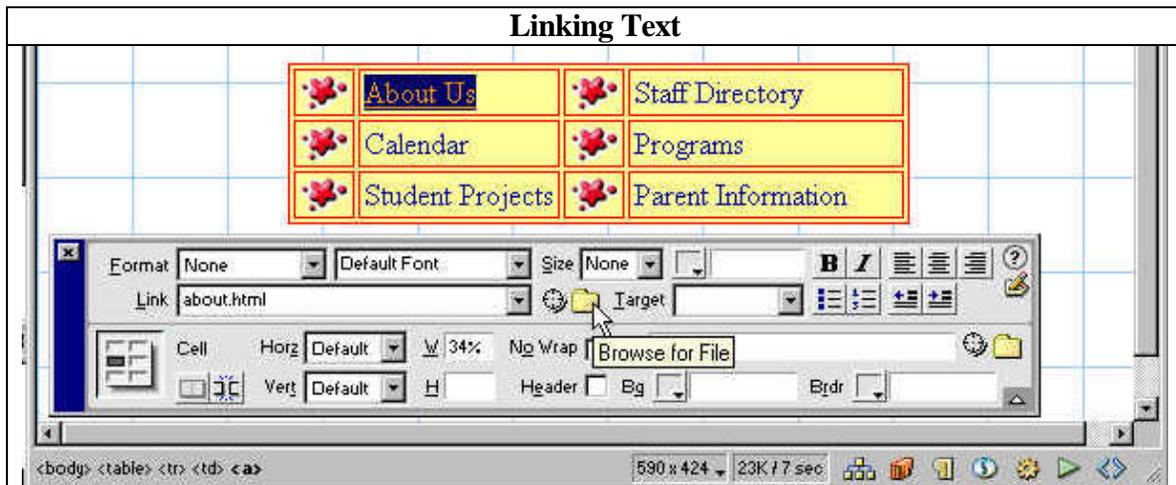
11. The school information was separated from the table of contents by a horizontal rule. This time use an animated gif image to separate the table of contents from the footer information. Click on insert image from the Objects window and select animline.gif. Center the image on the page. Click and press Enter.

12. The footer information should include the copyright date, when the page was updated, and an email contact.

<div align="center">

© 2001 All Rights Reserved
Updated January 14, 2001
For comments or more information contact: your e-mail address

</div>

Switch to characters in the Objects window and select insert copyright. The copyright symbol will be inserted on the page. Press the space bar and type 2001 All Rights

Reserved. Press Enter or select line break after typing each line to single space. Type: Update and the date. Press Enter. Type: For comments or more information contact:

Switch back to common in the Objects window. To insert your email address, select insert email link from the Objects window. Type your name in the text box and your email address in the E-Mail box.
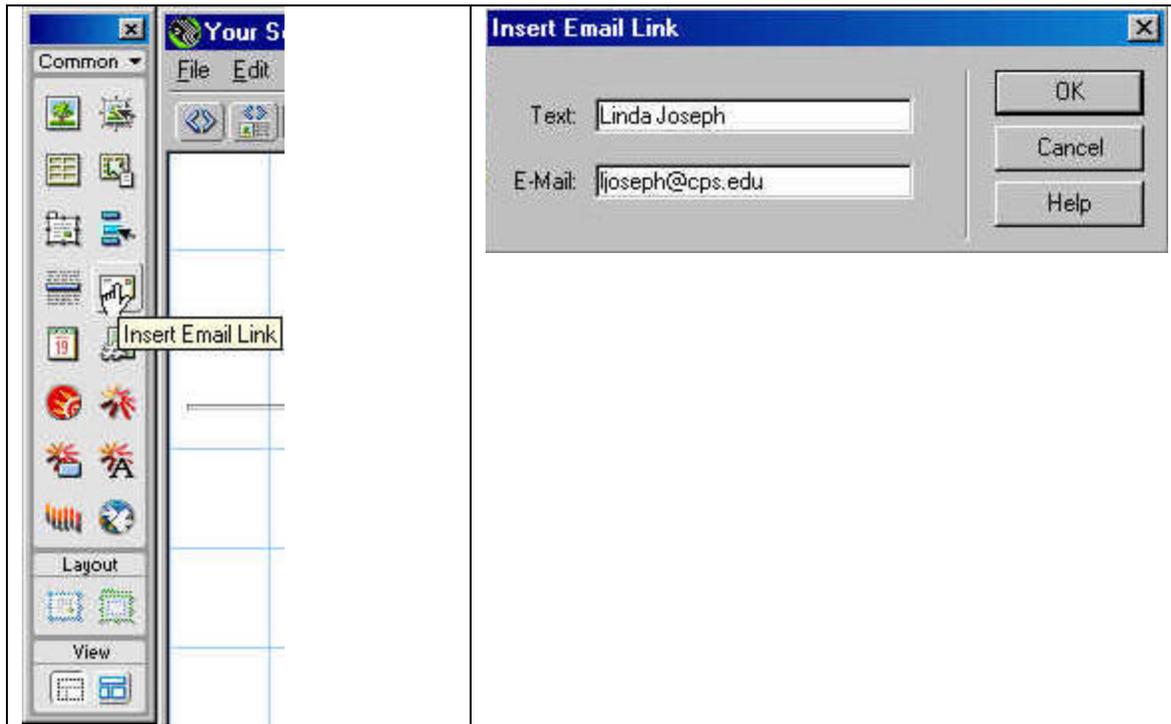
13. To view your page, click on the globe in the Menu and select Netscape.