

Preparing to Make A PowerPoint Slide Show

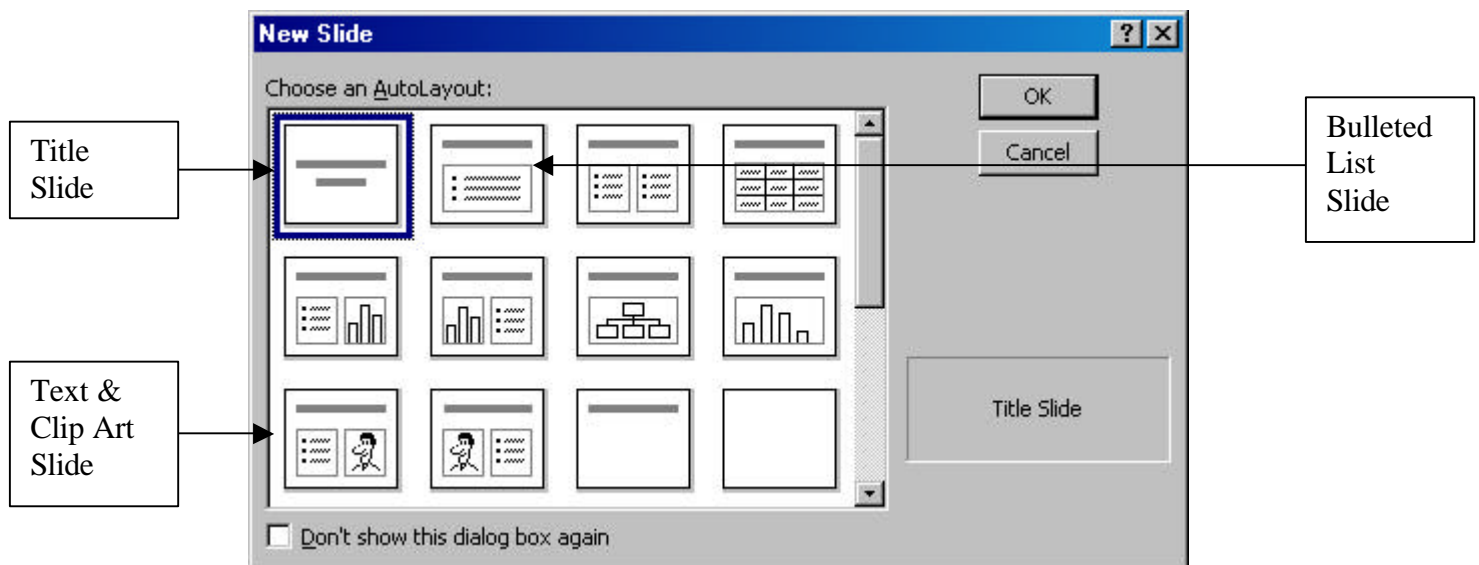
1. Before you make a PowerPoint slide show, decide:

- The Title of Your Slide Show
- What pictures and text will be placed on each slide
- How many slides you will make
- If you want a digital photograph of yourself (your teacher will provide a camera)

2. Make a storyboard.

A storyboard is a visual layout of the pictures and text you want on each slide. Use these templates to tell your story.

PowerPoint allows you to choose a layout. When you are in the PowerPoint program, you will see this screen.



For your slide show you will use 1 title slide, 5 bulleted list slides, and 1 text and clip art slide.

Our Storyboard

Put the title of your slide show and a subtitle on this slide.

Slide 1

Put Your Title in this Box

Put a Subtitle in this box or leave it blank

The storyboard layout consists of a large rectangular frame. At the top center, there is a solid rectangular box containing the text "Put Your Title in this Box". A vertical arrow points downwards from the bottom center of this box to the top center of a wide, horizontal dashed rectangular box. Below this dashed box is another wide, horizontal dashed rectangular box. A vertical arrow points upwards from the bottom center of this second dashed box to the top center of a solid rectangular box at the bottom of the frame, which contains the text "Put a Subtitle in this box or leave it blank".

Give each slide a title. Write in the boxes what words you want on the slide. Do the same thing for the next 5 slides.

Slide 2

Put the Title in this Box

A large rectangular box representing a slide. At the top, there is a dashed rectangular area for a title. Below this, there is a vertical list of eight small black dots, each serving as a bullet point for a list item. An arrow from the text box above points to the dashed title area, and an arrow from the text box below points to the first dot in the list.

Write your words next to each dot called a bullet point.

Slide 3

The slide features a large dashed rectangular box at the top, intended for a title or header. Below this box, on the left side, is a vertical list of eight black dots, serving as a bullet point indicator for a list of items. The rest of the slide area is blank.

Slide 4

The slide contains a dashed rectangular box at the top, likely for a title. Below it is a vertical list of eight bullet points on the left side. The rest of the slide is empty.

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Slide 5

The slide contains a dashed rectangular box at the top, likely for a title. Below it, there are two vertical columns of dots. The left column has 8 dots, and the right column has 6 dots. The dots are arranged in two parallel vertical lines.

Slide 6

The slide features a large rectangular frame. At the top, there is a horizontal dashed-line box. Below this box, on the left side, is a vertical list of eight small black dots. The rest of the slide is empty.

This slide allows you to insert a picture and write something about the picture. Have someone take a digital photograph of your group. Insert the photograph in the picture area. Write your names in the text area.

Slide 7

Put Your Title in this Box

Write Your Names in this Area

Put Your Picture in this Area

The diagram shows a slide layout with a thick black border. At the top, a box labeled "Put Your Title in this Box" has an arrow pointing to a dashed rectangular area. At the bottom left, a box labeled "Write Your Names in this Area" has an arrow pointing to a large dashed rectangular area. At the bottom right, a box labeled "Put Your Picture in this Area" has an arrow pointing to a smaller dashed rectangular area. Inside this picture area, there is a small square image of a cartoon character with a red hat and blue pants, standing with arms outstretched.